Correction form (Overpaid Contribution)

This form instructs Fidelity to disinvest all or part of a member's account and return the proceeds to a nominated bank account detailed in the Administration Manual. Fidelity will disinvest the units originally purchased at their current unit price, so the amount returned will be different to the amount you paid. This will ensure that the member is put in the correct position as if the error had not happened.

Fidelity reserves the right to charge the standard administration fee.

Proceeds will be paid into the bank account shown in the admin manual

This form must be signed by authorised persons and emailed to dcadministration@fil.com

Or send it to us by post at the address below.

Fidelity, Beech Gate, Millfield Lane, Tadworth, Surrey, KT20 6RP

Section 1 - Scheme/Employer/Payroll Details				
Scheme Name				
Employer Name				
Payroll Name				

Section 2 - Authorisation and Declaration								
Please disinvest all or part of the member's pension account, as detailed in Section 3 of this form and send the proceeds to the nominated bank account.								
I/We declare that we are requesting the account correction in accordance with pensions legislation and we will be liable for any damages (reputational or financial) as prescribed.								
Signature								
Full Name		Date						
Signature								
Full Name		Date						

Section 3 - Details of Overpa	d Contributions										
Please (Please complete the table below and enter the amount of overpaid contribution in the appropriate column(s) - ALL FIELDS ARE MANDATORY										
	Member Details			Overpayment Details							
Member Name	Date of Birth	NI Number	Employee/Payroll Number	Contribution type (i.e. AVC, Employee, Employer, Salary Sacrifice)	Relevant Pay Period	Amount of overpaid contributions (£)	Cause of overpayment				
		1			1						